

**The West Virginia State Folk Festival
Crafter, Demonstrator & Vendor Application
Glennville, West Virginia June 17- 21, 2021
Thursday, 4:00 pm- 9:00 pm, Friday & Saturday – 10:00 am – 9:00 pm**

Information for Crafters, Demonstrators & Vendors:

Anyone wishing to apply to be a crafter, demonstrator or vendor at the festival needs to submit an application that includes a written description of their craft or merchandise. Crafters who have an interest in demonstrating during festival hours should make a note on the application for an opportunity to be featured this year. It is encouraged to share photos or samples of your craft in this application process. The committee expects to showcase “quality” and “hand-made” work at our festival that offers our guests a positive experience of our Appalachian culture and traditions.

Therefore, it is possible that some applications may be denied. If your craft has been selected for inclusion in the festival; you will be notified of approval. Full payment will be required no later than June 1, 2021. In the event that the festival is canceled for any reason beyond your control, refunds will be issued ASAP.

Applications may be submitted either by e-mail or by land mail using the contact information below.

For common questions about the application process, please leave a detailed message.

1. The Pioneer Stage, Bluegrass Music Education Center: (304) 462- 6355
2. E-mail: WVStateFolkFestival@gmail.com
3. **The West Virginia State Folk Festival**
PO Box 362
Glennville, WV 26351

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Thursday, 4:00 pm- 9:00 pm, Friday & Saturday – 10:00 am – 9:00 pm
Crafters, Demonstrators & Vendors Application:

Business Name:

Name:

Mailing Address:

Website:

Phone #:

Email:

Description of your product:

Crafters/ Demonstrator/ Vendor Booth Spaces are 10' x 10'
Crafters \$50.00 per booth
(Additional \$5.00 for electricity based upon essential need and availability)
Non- Profit Groups \$ 20.00 - Youth Groups \$ 20.00
Commercial Food Vendors \$200.00

10' x 10' Booth Space without electricity

of spaces to reserve _____

Is electricity an essential need for your set-up? Please circle: **YES** or **NO**

Commercial Food Vendor Information (including electric/ampage needs and length/width of trailer or wagon:

A limited number of crafters will be selected to demonstrate their craft and be featured on festival event advertisements. If selected, fees may be waived.

Are you interested in demonstrating your craft during our festival? Please circle: **YES** or **NO**

Total Payment Amount: \$_____ Please Circle Method of Payment: **CHECK PAYPAL CASH**

(Please make checks payable to THE WEST VIRGINIA STATE FOLK FESTIVAL)

FAQ's and Agreement for Crafters, Demonstrators & Vendors

1. What are the requirements for setting up my booth?

Our committee will select a space for your booth in effort to place you in an area advantageous for your demonstration, craft or merchandise. Your booth/space on the festival grounds will be marked with your name or booth number in advance. Also, a member of the committee will be available between the hours of 10:00 am – 3:00 pm on Thursday of the festival. Registration and information for booth set-up is available at The Pioneer Stage, Bluegrass Music Education Center (10 East Main Street) Crafters are requested to set up their booths during that time. **You are responsible for your booth and your property at all times.** The festival does not take responsibility for lost or stolen items, and crafters should take turns leaving their booths for meals during the festival so as not to leave booths unattended.

2. Am I expected to wear any special clothing during the festival?

We would appreciate if you would wear traditional Early American or Pioneer clothing but it is not a requirement.

3. What accessories are suggested for the space that I am provided?

You are responsible for and encouraged to bring your own “easy-up tent” and table(s). All tables are encouraged to be draped to the ground with cloth, quilts, or solid color (burlap would be suitable), and ends should also be draped to the ground. Packing boxes, etc., are encouraged to be hidden beneath your tables or otherwise out of public sight. You are encouraged to pack your own chairs for comfort. Be sure to bring extension cords, lighting for non-electric booths, hooks, and brackets that may be needed in order to display and demonstrate your craft or merchandise.

4. What do I need to do with my vehicle after I set up my booth?

There will be no parking allowed on Main Street. Please remove all vehicles from the demonstration area as quickly as possible during the setup time to allow other crafters to access their space. All vehicles need to be outside the gates prior to the Bell Ringing on Thursday evening at 4:00 pm.

5. What does it cost me to have a booth at the festival?

Crafters who accept an invitation to the festival agree to pay \$50.00 for one 10' x 10' booth without electricity. There are limited available booths with electricity for an additional \$5.00 per booth. Availability will be determined by essential needs. Fees may be waived for those crafters who meet qualifications to demonstrate during festival hours. If selected, you will be notified promptly. Non-profit and youth groups agree to pay \$20.00 and commercial food vendors \$200.00. Full payment is expected no later than June 1, 2021.

6. Do I need a tax number to be a crafts person at the festival?

It is the responsibility of the crafter to obtain a WV tax number and to operate accordingly. It is highly suggested to provide a copy of this paperwork along with your application or at registration and set-up. More information is available on the official WVSFF website.

Signature: _____ Date: _____