

West Virginia State Folk Festival, Inc.
P.O. Box 362
Glennville, WV 26351
304-462-8043
wvstatefolkfestival.com

Dear Craft Vendor:

The 69th West Virginia State Folk Festival will be held June 21-23, 2018. The committee hopes to broaden the selections of handmade crafts, made by the vendor. We also encourage some craft vendors to actually make crafts that will represent early Appalachia. The Craft Committee will review all applications. If your application is NOT approved, we will notify you. If you have been approved in prior years, you will probably be approved again. We do not approve "items for resale" that the vendor buys on a wholesale basis and simply sells on a retail basis. We thank you in advance for understanding and wish you well!

OPTIONS:

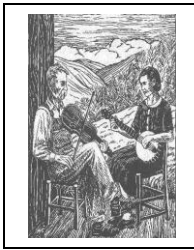
1. The downtown City Park has **ten** 12' X 12' spaces under permanent shelters with concrete floors, electrical outlets, and overhead lighting. These spaces will be offered on a first-reserved basis for \$150 each. Vendors must provide tables, displays, chairs, power strips, extension cords, additional lighting, etc. as well as overnight covers. We also offer 10' X 10' spaces that are available throughout the downtown area. The cost of these spaces is \$100 and electric is NOT available in all spaces. **Electric is not optional in the park but is optional outside of the park. Example: The use of a fan in your booth is the use of electric and will cost the additional \$5 fee.** Remember to bring your extension cords, power strips and lighting. Vendors must provide tents or canopies and weights to secure them. In addition, vendors must provide tables, chairs, overnight covers – anything to accommodate your display. **Remember that Folk Festival does not provide tents.**
2. **A \$20 Peddler's Fee, required by the City of Glennville and is to be paid by each vendor. This is an additional fee, please make this check payable to: City of Glennville.**
3. **The cost of the electric is \$5 per booth, City Park or downtown spaces (total will equal \$5 X number of booths rented).**

VITAL INFORMATION:

- Set-up time is 10 a.m. to 3 p.m. on Thursday, June 21, 2018. Please, be ready to "open and sell" by 3 p.m.
- Festival operating times are Thursday, 4 p.m. to 9 p.m.; Friday 10 a.m. to 9 p.m.; and Saturday 10 a.m. to 9 p.m.
- The application must be completed with emphasis on the following items:
 - *We do not allow "buy & sell" items and it is up to the Craft Committee to determine if your product has been made by you. If the Craft Committee finds "buy & sell" items in your booth, they will determine if you will remove these items or if you will be asked to leave.
 - *All vendors are asked to dismantle their booth by 10 a.m. Sunday, June 24, 2018.
 - *All applicants must submit a minimum of three (3) pictures of your craft item(s). Digital photos may be e-mailed or you may include the actual photos with your application; however, these photos will not be returned to the vendor.
 - ***No refunds** will be issued to vendors once the application is approved. **No refunds** will be given for early departure. Early departure without notifications and Craft Committee approval may result in denial of eligibility for future festivals.
- **Please remember that the WV State Folk Festival is trying to maintain a historical Appalachian culture ambiance, historical arts and crafts are preferred.**
- Demonstrating how items are made is encouraged and will be considered a good educational tool.

GET REGISTERED – APPLICATION DEADLINE IS MAY 1, 2018.

1. Complete the application form and mail to the address at the top of the letter (**ATTN: Craft Committee**) along with your check or money order OR submit the online form through the website and then forward your check or money order. Both application and fee must be received before a decision is made regarding your approval.
2. A member of the Craft Committee will contact you on the status of your application in a timely fashion, IF YOU ARE NOT APPROVED. If your application is NOT APPROVED, you will receive a 100% refund.
3. Meeting the May 1st deadline will assure your name will appear in the Folk Festival Paper.



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Applications are due NO later than MAY 1, 2018.

Business Name: _____

Mailing Address: _____

City/State/Zip: _____

Name of Contact Person and Phone Number: _____

E-MAIL: _____

WEBSITE: _____

DESCRIPTION OF MERCHANDISE: _____

SPECIAL NEEDS: _____

DO YOU NEED ELECTRIC HOOKUP? (110V only) \$5.00 per booth (not opt. in park) _____ YES _____ NO

OTHER NEEDS: _____

CITY PARK SPACE(S) \$150 EACH _____ 10' X 10' SPACE(S) \$100 EACH _____ AMOUNT ENCLOSED: _____

CHECK THE FOLLOWING: _____ PHOTOS ENCLOSED _____ PHOTOS EMAILED

_____ BOOTH FEE _____ PEDDLER'S FEE _____ ELECTRIC FEE (\$5 X THE NUMBER OF BOOTHS RENTED)

Waiver Statement: Neither the West Virginia State Folk Festival nor the City of Glennville, West Virginia shall be responsible for or liable for any illness or injury to person(s) or damage to property resulting from this event. At the discretion of the West Virginia State Folk Festival, the undersigned authorizes any photograph(s) and or video(s) taken of the undersigned, while participating in this event to be used in publications, displays, reprints, etc.

I understand that once my application is approved, and I have been notified by the Craft Committee, no refunds will be is issued.

Print Name

Signature

Date